Vasavi Academy of Education

VASAVI PUBLIC SCHOOL

(Affiliated to Central Board of Secondary Education, New Delhi)
H.No. 3-6-215, Street No.15, Himayatnagar, Hyderabad - 500 029. Ph No: 040-23220975
E-Mail: principalvasavi83@gmail.com website: www.vpshyd.ac.in

RECRUITMENT

Applications are invited for the following posts:

Vice-Principal
Teachers: English (High School) ⎮ Science (Primary)
Social Science (Middle School) ⎮ Hindi (High School) ⎮ Telugu (High School)
Coding & Artificial Intelligence (Middle & High School)
Non-Teaching: Administrative Officer ⎮ Accountant ⎮ Hardware Technician

Salary is not a constraint for deserving candidates. For Application form, Qualification, Experience and other details visit website: vpshyd.ac.in . Duly filled in application along with supporting documents may be submitted to the undersigned on or before 20/01/2025.

VASAVI COLLEGE OF MUSIC & DANCE

Required Part-Time Faculty (3:30 pm. to 7:30 pm. - Monday to Thursday)

1) **Principal** 2) Mridangam 3) Tabla 4) Veena

Secretary

VASAVI PUBLIC SCHOOL

Eligibility Criteria

- **Vice-Principal**: Post Graduation with B.Ed./M.Ed. At least 2 years of experience as Vice-Principal or 5 years of experience as a Teacher.

- **Teachers at all levels:** Graduation / Post Graduation with B.Ed. and at least 2 years of teaching experience.

- **Artificial Intelligence - Teacher** – To Teach Python, Artificial Intelligence and Machine Learning:

  Qualification: B.E.(CSE / IT) / MCA / M.Sc Computer Science with the knowledge of Artificial intelligence, Python and Machine Learning.

- **Administrative Officer**: Any Degree with Degree in Law. Working knowledge in MS Office suite- Word, Excel & Power Point. Working experience in Admin & H.R, Retired employees with experience in Admin & HR may also apply.

- **Accountant:** B. Com / M. Com / C.A Inter with working knowledge in Tally accounting software (Accounting, GST and Payroll Management). Retired employees with experience in Tally accounting software may also apply.

- **Hardware Technician**: Maintenance of Desktops, Laptops, Networking, Digital Classrooms & UPS.

  Note: Teachers with CTET / TET will be preferred.

  Age criteria – below 40 years. For experienced candidates, age is not a bar.

  Salary is not a constraint for deserving candidates. Copies of testimonials & last drawn salary certificate/supporting documents should be brought at the time of interview.

VASAVI COLLEGE OF MUSIC & DANCE
H. No. 3-6-215, Street No. 15, Himayathnagar, Near Urdu Hall, Hyderabad – 500029.

- **Part-Time Principal :** Teaching experience in Carnatic / Hindustani music. Age no bar.
- **Part-Time Teachers**: Teaching experience in the relevant field. Age no bar.

Send your resume to the above address.

APPLICATION FOR THE POST OF....................................

Source of Information: _____

1. a) Name in full (capital letters)   :

    b) Father's / Husband's Name   :

    c) Whether belonging to   : | SC | | ST | | OC | | OBC |

         (Tick whichever relevant)

    d)   Place of birth   :

    e)   Date of birth   :
                      DD/MM/YYYY

    f)   Age (in years)   :
       (as on 31.03.2025)

2.   Permanent address   :

3.   Address for correspondence   :

4.   Email id   :

5.   Telephone No.   : (O)   (R)   (M)

6.   Educational Qualifications   :

    Matriculation or equivalent examination onwards. Attach true copies (self attested). (Originals to be produced when called for interview)

Sl. No.	Examination passed	University / Board	Year	Class / Division / Grade	% of marks	Subjects offered

7.　　Details of employment (details of present post from the beginning)

Sl. No.	School / Institute employed	Date of joining	Date of leaving	Post held	Scale of pay	Basic pay (Rs.)	Total allowan-ces. (Rs.)	Total Salary (Gross) Rs.	Reasons for leaving the post

(Please enclose attested copies of certificates / proof in support of employment and also certificate in support of last pay drawn) in respect of the last employment

8.　　Do you fulfil the essential qualifications?

9.　　Details of proficiency in computer applications;　particularly in computerised accounting system in Tally ERP.9

10. Any other relevant particulars not covered in the above columns including details of administrative experience, organisation of seminars / workshops, training sessions, etc.

11. Name, address and telephone number of two references:

i)   ii)

12. Whether CTET/TET qualified   :   Yes ☐   No ☐

I hereby declare that all the statements made in this application form and enclosures are true to the best of my knowledge and belief.

I have also gone through the information containing full details of qualifications, terms and conditions of selection / appointment, job description, etc. supplied to me along with this application form.

I agree that mere application or interview for the post shall not be construed as a guarantee for appointment.

Signature of the applicant

Name ....

Place:

Date: